

Licensing (Hearings) Sub-Committee Decision Record



Date of meeting: Thursday, 18 January 2024

Time: 10.00 am

Venue: The Council Chamber - City Hall, College Green, Bristol, BS1 5TR

Councillors: Cllr Richard Eddy and Cllr Brenda Massey

Decision Record for: Application for grant of a premises licence in respect of FKP Scorpio UK, Queen Square, Bristol.





Licensing Sub - Committee 18 January 2024 Decision Record

Members: Eddy (Chair) and Massey

Officers: Lynne Harvey – Legal Advisor, Carl Knights – Licensing Policy Advisor, Taylor Meagher – Democratic Services

Application for the grant of a premises licence in respect of Queen Square, Bristol.

Relevant representations had been received from the following parties, all of whom had been notified of this hearing and their rights:

- Janet Wilson
- Madeleine Townshend
- Ian Larthe De Langladure
- Henry Wood
- David Harraway
- Gary Lane
- Emily Lane
- William Lane
- Oliver Zobay
- Rebecca Clark
- Angela Curnock
- Tom Macklen
- Stuart Baxter
- Neil Sellers
- Matt Smith
- Robert Tapper
- Megan Silcocks
- Sarah Azadian-Zobay
- Megan Griffiths
- Sven Hanson MBE
- James Coleman
- Sara Turnbull
- Ulrica Jonsson

- Natasha Jones
- Mr Daniel Jefferies
- William Liew
- Graham Singleton
- John Davies
- Christopher Odiorne
- Paul Bayford
- Aisha Curran
- Neil Templar
- Mark Curtis
- Jose Hervas
- Ines Albuquerque
- Nick Richards
- Simon Birch
- Hugo Weir
- Lowri Pritchard
- Megan Davis
- Ben Collop
- Philippa Black
- Rachel Evans
- Carlos De Souza
- Aaron Kang
- Tom Horn
- Ian Duffield
- Klara Davies

Decision:

That having regard to the relevant representations, the application be granted subject to all conditions volunteered by the Applicant and as agreed with the Responsible Authorities modified to the extent as considered appropriate and proportionate for the promotion of the licensing objectives and imposed following this hearing.

The licensable activities (days and times) and hours the premises will be open to the public granted are:

Sale of Alcohol	Friday 17:00 - 22:45
Sale of Alcohol	Saturday 14:00 - 22:45
Sale of Alcohol	Sunday 14:00 - 22:30
Plays	Friday 17:00 - 23:00
Plays	Saturday 14:00 - 23:00
Plays	Sunday 14:00 - 22:45
Films	Friday 17:00 - 23:00
Films	Saturday 14:00 - 23:00
Films	Sunday 14:00 - 22:45
Live Music	Friday 17:00 - 23:00
Live Music	Saturday 14:00 - 23:00
Live Music	Sunday 14:00 - 22:45
Recorded Music	Friday 17:00 - 23:00
Recorded Music	Saturday 14:00 - 23:00
Recorded Music	Sunday 14:00 - 22:45

Performances of Dance	Friday 17:00 - 23:00
Performances of Dance	Saturday 14:00 - 23:00
Performances of Dance	Sunday 14:00 - 22:45
Similar - live/recorded music or dance	Friday 17:00 - 23:00
Similar - live/recorded music or dance	Saturday 14:00 - 23:00
Similar - live/recorded music or dance	Sunday 14:00 - 22:45

Hours the premises will be open to the public:

Friday	17:00 - 00:00
Saturday	14:00 - 00:00
Sunday	14:00 - 23:45

The conditions attached are detailed in the following appendices:

- Appendix 1 – Mandatory conditions
- Appendix 2 – Operating schedule conditions
- Appendix 3 – Conditions imposed at a hearing.

Summary of Submissions and Reasons for Decision:

In considering this application the Committee had regard to the Licensing objectives under the Licensing Act 2003 (“the Act”), the Council’s Statement of Licensing Policy and the statutory guidance issued under Section 182 of the Act.

The Committee noted that the applicant had put forward numerous conditions that were considered to be suitable for an event of this size and type. The most significant condition that the applicant clarified at the hearing related to the limit on the number of events whereby there would be a single event in a calendar year of not more than three days and during the same weekend. On the face of it, the application appeared open ended so the Committee fully understood why local residents were concerned that an unrestricted licence would enable large outdoor events to take place throughout the year.

An overview of the application was provided which included the conditions agreed with the responsible authorities comprising, among other things, that an event management plan will be required by the Authority for each event within 3 months of the event start date which will include policies that cover; alcohol management, noise management, major incidents, medical resources, safeguarding and more.

The applicant detailed their reasoning for the license application for events in Queen Square of up to 15,000 people, as well as why a 5-year licence was selected. They stated that the production companies that will be used have delivered events to over 2 million customers throughout the UK in 2023 and are experts in the set up and production of large-scale events.

The applicant informed the Committee of previous engagement with Council officers including the Health and Safety Team, Licensing Team, and Environment and Pollution Control to ensure all relevant aspects of the event and licence were advised on and suitable conditions put in place. Additional consultation was had with Avon and Somerset Police who did not submit a representation for today’s meeting.

Consultation with residents did occur, but this was not as full as the applicant would have liked because of limited contact information available due to GDPR.

It was clarified that the build for the event would take 7 days, followed by a 3-day event, and a 3-day breakdown stage including clear up. The applicant confirmed that Queen Square would be open to the public for the first 2-3 days of the event build, but closed until the breakdown was completed. This is effectively up to 10 days the public can't access Queen Square. The 3-day breakdown will include full site cleaning between the hours of 08:00-20:00. The event will include a soundcheck of no longer than 2 hours each day.

Glass will be used on site by catering companies but will not be accessible for attendees. Plastic cups will be given out.

The Applicant confirmed that they had an obligation in accordance with the site licence to return the park to a high standard should any damage be caused to the grass.

The applicant acknowledged that an event of this scale would be a challenge but that would be true of any public open space or all licensing applications.

Mark Curtis of Pollution Control confirmed that conditions had been agreed to limit impact on the environment and noise management. At this point in time an agreement had not been reached in terms of a noise management plan, but the applicant stated this would be in place for each event. It was confirmed that a final noise management plan is required by the Authority within 14 days of the event and this had to include agreed maximum noise levels.

A number of local residents were in attendance at the hearing who reiterated and amplified the concerns raised in their written objections to the application. Many residents felt that it would be preferable for the event to take place at a different venue. Queen Square was a valuable local amenity, particularly for those residents who do not have a garden. The proposal was not suitable in a residential area and there were a number of questions regarding security, public safety and the disruption that would be caused from hosting such a large event which would leave Queen Square inaccessible for up to two weeks – not merely the three days mentioned. This was an event for up to 15,000 so what would happen when customers leave the event as the applicant would have no responsibility for these people once they leave the event? Many of the residents were in very close proximity to the event with properties with single glazed windows and there was evidence that over 80 decibels would be harmful to young children. Reference was also made to the Council's cumulative impact policy.

Conclusion

The Committee first considered whether the cumulative impact policy raised by some residents had been triggered but decided that it had not as the hours of operation did not extend beyond midnight, the event was not alcohol led and the Police had not objected to the application which would have been expected had there been any concerns regarding crime and disorder.

It was also noted that the applicant had engaged with the responsible authorities prior to and during the application process and had volunteered numerous conditions to address all four licensing objectives. Attempts had been made to engage with local residents, but the Applicant had been unable to obtain the names and addresses of everyone due to data protection legislation.

The Committee considered this to be a well thought out application and the conditions the

applicant had volunteered in the operating schedule alongside those agreed with the responsible authorities (almost 70 conditions) went a long way to address the concerns raised by local residents, particularly the condition regarding restricting the event to one three-day event per calendar year. The event would also be bound by conditions attached to the site licence, including restoring the area to its' original condition. However, it was recognised that such an event could not possibly operate without causing a certain degree of disruption, but this had to be balanced against Bristol being a major regional entertainment centre which regularly attracts in excess of 30,000 people into its city centre at weekends. In accordance with the Council's statement of licensing policy, the Council is keen to promote the cultural life of Bristol and therefore licensing is approached with a view to encouraging licensable activity consistent with the licensing objectives. It was considered that this application would achieve that.

The Committee were satisfied that the applicant was an experienced and responsible operator of large events all over the UK and there was no evidence of this particular operator having breached licensing conditions in the past.

A number of residents had suggested the event should be hosted elsewhere but this was not relevant to the licensing objectives as each application must be determined on its' own merits and allowing this event to take place would not set a precedent for other similar events in Queen Square, which was another fear raised by local residents.

It was therefore decided to grant the application subject to those conditions volunteered by the Applicant in the operating schedule, the additional conditions agreed with the responsible authorities and some further modifications to the conditions as detailed in Annex 3.

The residents had the protection and option of seeking a review of the licence should there be evidence of the event undermining the licensing objectives.

Appendix 1 – Mandatory Conditions

Mandatory condition Licensing Act 2003 - Door Supervision

1. Where this licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each such individual must:

(a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or

(b) be entitled to carry out that activity by virtue of section 4 of that Act.

(As required by s21 Licensing Act 2003 as amended by the Violent Crime Reduction Act)

2. But nothing in subsection (1) requires such a condition to be imposed:

(a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c12) (premises with premises licences authorising plays or films); or

(b) in respect of premises in relation to:

(i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or

(ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act.

3. For the purposes of this section:

(a) "security activity" means an activity to which paragraph 2(1)(a) of that Schedule applies, and, which is licensable conduct for the purposes of that Act, (see Section 3(2) of that Act) and

(b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

Mandatory condition Licensing Act 2003 - Supply of Alcohol

1. No supply of alcohol may be made under the premises licence-

(a) at a time when there is no designated premises supervisor in respect of the premises licence, or

(b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

Mandatory Licensing Conditions - Additional conditions imposed by Policing and Crime Act 2009

Conditions numbered 1 - 4 shall be in force as of the 01 October 2014.

Conditions 1, 2 and 4 shall not apply where the premises licence authorises sale by retail or supply of alcohol only for consumption off the premises.

1. (1) The responsible person must ensure that staff on relevant premises do not carry

out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises -

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to -

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

3. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either -

(a) a holographic mark, or

(b) an ultraviolet feature.

4. The responsible person must ensure that -

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures -

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

Additional conditions imposed by Licensing Act 2003 (Mandatory Conditions) Order 2014

Conditions numbered 1 - 4 shall be in force as of 28 May 2014

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

2. For the purposes of the condition set out in paragraph 1 -

(a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) "permitted price" is the price found by applying the formula -

$$P = D + (D \times V)$$

Where -

(i) P is the permitted price,

(ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -

(i) the holder of the premises licence,

(ii) the designated premises supervisor (if any) in respect of such a licence, or

(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Mandatory condition Licensing Act 2003 - Exhibition of Films

In this section - "Children" means persons aged under 18."

The admission of persons to the exhibition of any film shall be restricted in accordance with any recommendations made by the Licensing Authority, Bristol City Council as the relevant film classification body, save that in those circumstances where the Licensing Authority has made no recommendation which applies to the particular film, the admission of persons shall be restricted in accordance with any recommendation made by the British Board of Film Classification. Children shall not be admitted to any exhibition of films at times where access to the premises by children has been restricted by the conditions of this licence.

In accordance with section 20 (3) (b) The Licensing Authority for Bristol hereby notifies the

premises licence holder that this licence does not authorise the exhibition of any film categorised by the Licensing Authority or the Film Classification Body as R18. This restriction shall not apply to those premises licensed as a sex cinema in accordance with the Local Government (Miscellaneous Provisions) Act 1982 Schedule 3 Section 2 Control of Sex Establishments.

Appendix 2 – Operating schedule conditions

(Moved to Annex 3)

Appendix 3 – Conditions imposed after a hearing.

General

1. This premises licence shall be used for no more than three **consecutive** days **during one weekend** per calendar year.
2. Locations of fire safety and other safety equipment **shall be** subject to change in accordance with the requirements of the responsible authorities or following a risk assessment.
3. Clear and legible notices of entry points to the premises shall indicate the authorised hours and the terms of the premises licence. **The Notices shall also include a contact telephone number and email to which complaints may be made.**
4. A draft event management plan (EMP) will be produced and provided to the licensing authority Avon and Somerset Constabulary and Avon and Somerset Fire and Rescue Service no less than three months prior to the event.
5. The Premises Licence holder will invite relevant officers to attend a safety advisory group (SAG) meeting(s), with representatives from, but not limited to, Bristol City Council, Avon and Somerset Constabulary, Avon and Somerset Fire and Rescue and other appropriate organisations and agencies.
6. Details of the music programme will be given to the SAG no less than three months in advance of the event. Any content that involves particular risk for participants or audience will be detailed in the EMP.
7. A draft event management plan (EMP) will be produced and provided to the licensing authority Avon and Somerset Constabulary and Avon and Somerset Fire and Rescue Service no less than three months prior to the event.
8. **The Licence Holder will ensure that all residents and businesses within Queen Square are notified of the proposed dates of all licensed events no less than three months prior to the event.**
9. A professional security and crowd management company will be employed to produce a crowd management strategy and provide the appropriate experienced team of SIA trained security and stewards.
10. A draft of the event management plan will be circulated to the Safety Advisory Group a minimum of three months prior to the event.
 - a. The event management plan will include (but not be limited) to the following:
 - b. fire safety plan;
 - c. major incident plan;
 - d. emergency procedures plan;
 - e. alcohol management plan;
 - f. noise management plan;
 - g. security management and ejection plans;
 - h. staff schedule;
 - i. drug policy;

- j. site plan;
 - k. medical resources plan;
 - l. traffic management plan; and
 - m. safeguarding policy.
11. The alcohol management plan will include a challenge 25 policy and will specify any restrictions to be brought into the licensed premises.
 12. The alcohol management plan will implement measures to ensure that all beverages are only dispensed in polycarbonate plastic or non-glass containers and that the contents of all glass bottles are decanted by bar staff into polycarbonate plastic or non-glass containers.
 13. The alcohol management plan will make provision for all bottles to be retained behind the bar for safe disposal.
 14. A site plan will be drawn up and draft circulated to the Safety Advisory Group at least three months prior to the event. Pedestrian vehicle access routes will be kept separate at all times unless in the case of emergency. Appropriate site infrastructure will be provided for the expected audience numbers. Emergency routes and rendezvous points will be established and agreed and submitted to emergency services no less than four weeks prior to the event.
 15. A final version of the EMP and appendices shall be submitted to the Safety Advisory Group no less than 14 days prior to the event taking place. For operational delivery and safety of the event and subject to any last-minute intelligence or other information, any last-minute changes will be accepted and the EMP updated and circulated to the Safety Advisory Group without delay. Any changes must be version controlled.
 16. The Premises licence holder shall make similar arrangements to enable people with disabilities to attend the event. Particular attention should be given to means of access, means of escape/evacuation in an emergency and viewing facilities for such persons.
 17. The licence holder will be present on site when alcohol sales take place.

Prevention of Crime and Disorder

18. Customers will not be allowed to bring alcohol onto the site.
19. The event to be designated as a no glass zone, with only cans, plastic and/or recyclable collapsible containers served. Glass containers will not be permitted on site. All glass products used back of house placed into glass waste containers. Bar staff will manage safe disposal of any glass.
20. A full list of prohibited items on site will be detailed in the terms and conditions of entry. This will include, but not be limited to, illegal substances, knives, weapons, flares and disposable vapes.
21. CCTV cameras will be installed across the event site and monitored by event control.

22. A competent security contract will be appointed by the premises licence holder and an appropriate level of staff (SIA qualified when necessary) will be agreed with the police. A conditions of entry policy and prohibited items list will be drawn up by the premises licence holder and clearly communicated to ticket holders, artists and guests in advance of the start of the event.
23. The premises licence holder shall ensure that a documented search policy is implemented at the premises. This search policy is to be included within the ESMP. Searching to be conducted by SIA registered security staff only.
24. An ejection procedure will be provided by the premises licence holder and submitted to the Avon and Somerset Constabulary.
25. The Premises Licence Holder shall require the Designated Premises Supervisor, or in his/ her absence other responsible person, to keep an "Incident report register" in a bound book or electronic register, in which full details of all incidents are recorded. This shall be completed as soon as possible and, in any case, no later than the close of business on the day of the incident. The time and date when the report was completed, and by whom, is to form part of the entry. The register is to be kept on the premises at all times and shall be produced to an authorised officer of the Licensing Authority or a constable when required.
26. SIA Door shall be used to vet customers and maintain public order.
27. The premises licence holder shall ensure that comprehensive details for each door supervisor, are contemporaneously entered into a bound or electronic register kept for that purpose. These details should be easily accessible to any authorised officer of the Licensing Authority or a constable.
- (i) Full name,
 - (ii) SIA Certificate number and or badge number, or registration number of any accreditation scheme recognised by the Licensing Authority (including expiry date of that registration or accreditation),
 - (iii) The time they began their duty
 - (iv) The time they completed their duty.
28. This register is to be kept at the premises at all times and shall be so maintained as to enable an authorised officer of the Licensing Authority or a constable to establish the particulars of all door stewards engaged at the premises during the period of not less than 31 days prior to the request and shall be open to inspection by authorised officers of the Licensing Authority or a constable upon request.
29. The premises licence holder shall ensure that the following details for each door supervisor are entered into a bound or electronic register kept for that purpose to include the following details:
- (i) Name
 - (ii) Date of birth
 - (iii) Address
 - (iv) Contact telephone numbers.
 - (v) SIA Certificate number, or registration number of any accreditation scheme recognised by the Licensing Authority.

- (vi) Commencement date of performing duties at the premises.
- (vii) The full details of any agency through which they have been allocated to work at the premises if appropriate.

30. SIA door supervisors engagement shall be based on a risk assessment. The risk assessment shall follow the recommendations as laid out in the Health and Safety Executive's guidance in respect of events or any other similar guidance recognised by the Licensing Authority.

Prevention of Public Nuisance

31. Appointment of experienced team of SIA trained security and stewards to monitor the behaviour of the crowd and respond to any potential issues.

32. Noise management professionals employed to monitor offsite noise levels and to ensure that they stay within the levels detailed in the noise management plan.

33. A noise management plan will be produced at least three months prior to the event and submitted to Bristol City Council Environmental Health officers. Appropriate conditions to minimise noise disturbance will be proposed, including offsite levels, hours of amplified music and noise from other sources such as generators.

34. All waste will be removed from site by a registered waste carrier. Waste management to be undertaken so as to ensure minimal impact on local residents.

35. Any activities that are audible at any residential properties such as the set up and dismantling of the stage, refuse disposal, provision and emptying of toilets, generators, etc shall only be carried out between 8am and 11pm on the day of the performance and between 8am and 8pm on any other day.

36. Outdoor lighting shall be positioned, so far as is reasonably practicable, so as to limit its intrusion into residential accommodation in the vicinity of licensed premises, whilst maintaining an adequate level of lighting for the safe access and egress of customers and persons employed at the premises.

37. Premises supervisor, manager or other competent person shall ensure that measures will be put in place to remove litter or waste arising from customers and to prevent such litter from accumulating in the immediate vicinity of the premises or neighbouring premises.

38. A Draft Noise Management plan shall be submitted to the Licensing Authority no later than 3 months prior to the event each year.

39. A final version of the Noise Management Plan shall be submitted to the Licensing Authority no less than 14 days prior to the event taking place.

40. The plan shall detail all aspects of noise control for the event including, but not exclusive to, the following:

- Permitted Noise Levels (inc. Low Frequency Noise)
- Sound Check & Rehearsal Times
- Provision for Noise Control Monitoring (On & Off site)

- Procedure for Dealing with Complaints / Enquiries
- Post Event Reporting
- Build & break (including timings).
- Community Liaison Pre & Post Event

Public Safety

41. A professional security and crowd management company will be employed to produce a crowd management strategy and provide the appropriate experienced team of SIA trained security and stewards.
42. No customer will be permitted to take alcohol away from the premises.
43. WC provision will be provided in accordance with the appropriate national guides, to be distributed across the event site in public areas in accordance with the site plan. Toilets will be cleaned and serviced regularly.
44. Details of any temporary demandable structures will be given in EMP. The premises licence holder will request appropriate documentation from structural contractors including structural calculations, wind loadings and wind management and monitoring policies where appropriate. A sign off procedure will be in place for contractors to indicate the structures have been completed correctly.
45. A competent electrical contractor will be appointed and used to provide any distributions from existing mains supply or generators. Cable routing will be considered so as to minimise trip hazards.
46. Suitable signage will be erected to ensure customers can find their way around site (bars, drinking water, toilets, first aid etc) and to emergency exits.
47. The Licence holder shall determine the occupant capacity of the premises on the basis of documented risk assessment(s).
48. The risk assessment(s) must take into account all relevant factors including space, means of access and egress, toilet provision etc and must be revised regularly, and if circumstances change.
49. These risk assessment(s) to be included within the Event Safety Management Plan, consulted upon with the SAGE and Health and Safety Department of Bristol City Council.
50. Measures to be in place to ensure the capacity is not exceeded at any time.
51. All temporary electrical wiring and distribution systems shall comply with the recommendations of British Standard number 7671 or where applicable British Standard number 7909 or any British Standard replacing or amending the same.
52. The Premises Licence holder shall ensure a residual current device protection, sensitive to tripping currents of not more than 30 milli-amps, are fitted to all power circuits supplying sockets that may be used by entertainers/members of the public for plugging in electrical equipment. These should be regularly tested to ensure they are still functioning as required.

53. A comprehensive first aid risk assessment to be undertaken and included within the ESMP. The risk assessment shall take into account the recommendations of the Health and Safety Executives Event Safety Guide (Purple Guide) or any other guidance recognised by the Licensing Authority.
54. All special effects, equipment and mechanical installations shall be selected, arranged, stored and used so far as to minimise any risks to the safety of the audience, performers and staff. This must be on the basis of a written risk assessment contained within the ESMP. Special effects, including dry ice machines, cryogenic fog machines, smoke machines and any other type of fog generators, pyrotechnics including fireworks, explosives and other flammable substances, real flame, firearms, motor vehicles, strobe lighting, lasers, foam, any other unusual or novel effect. Written permission must be sought from Bristol City Council's Health and Safety Team before using any of the above.
55. No act or performance where there may be a risk of injury from fire, falling objects or people, impact, moving equipment, animals or any other source should take place within the venue unless it is done safely and without risk to the public. Control measures must be decided on the basis of a written risk assessment, which must be contained within the ESMP.
56. Communications to be delivered in accordance with the communication plan contained within the ESMP (to include on site telephone).

Protection of Children from Harm

57. SIA security staff will be briefed to be on the look out for minors consuming alcohol. Notices will be clearly displayed at bars indicating it's unlawful for persons under 18 to purchase alcohol or find another person to purchase alcohol for and on behalf of a person under the age of 18.
58. A challenge 25 scheme/age verification policy will be in operation. Staff will be trained on this policy and records will be kept of each staff member who has received training.
59. An accepted form of photographic identification shall be requested before any alcohol is sold to any person who appears to be under 25 years of age. Acceptable proof of age shall include identification bearing the customers photograph, date of birth and integral holographic mark or security measure. Suitable means of identification would include PASS approved proof of age card, photo-card driving licence and passport.
60. Challenge 25 notices shall be on display in view of the public in the area in which payment for alcohol is made.
61. All staff responsible for the sale of alcohol will be trained in the prevention of underage sales to a level commensurate with their duties. Training to include how to deal with difficult customers. Training should be clearly documented and signed and dated by the member of staff receiving it. The documentation shall be available for inspection on request by an authorised officer of the Licensing Authority or a constable.

62. A policy on unaccompanied under 18s at the event will be established and detailed in the safeguarding policy. ID may be requested from persons consuming alcohol and appropriate action taken if proof of age cannot be produced.
63. The Premises licence holder or event organiser shall ensure a safeguarding policy is written and submitted to Avon and Somerset Constabulary in line with the timescales of the EMP. Safeguarding policy shall outline clear protocols for dealing with young people, children and vulnerable persons. Any safeguarding policy must include details of separate safe space re violence against women and girls. Measures shall be in place so that the safeguarding policy is in operation during the event.
64. The premises licence holder shall require the designated premises supervisor, or in his/her absence other responsible person, to keep an 'incident/refusals logbook in a bound book/or electronic register in which full details of all incidents are recorded. This shall include details of any refused sales and shall give details of the persons involved, incident description, time and date, actions taken and final outcome of the situation. This shall be completed as soon as possible and, in any case, no later than the close of business on the day of the incident. The time and date when the report was completed, and by whom, is to form part of the entry. The logbook is to be kept on the premises at all times and shall be produced to an authorised officer of the Licensing Authority or a constable when required.
65. All advertising and promotional material, including the website, shall make it clear that it operates an approved proof of age scheme with respect to sales of alcohol.